

PROCEDURES FOR FILING ZONING BOARD APPLICATION

1. The Application for Appeal must be fully completed and signed by the applicant and legal owner.
2. Provide proof of ownership.
3. Provide plot plan to scale of the property showing streets and side/front/rear yard lines with measurement to all buildings.
4. Provide copies of a photograph or snapshot of the building and/or land, pertinent to the reason for the variance request. If submitting site plans, provide (12).
5. Provide all information necessary to help the board understand the request.
6. Present application, plans, photographs and a filing fee of \$300.00 (multiple variances \$400.00 fee) to the Building Department for processing.
7. Include copy of denied application.

CITY OF EASTPOINTE

APPLICATION FOR APPEAL

ZONING BOARD OF APPEALS

Meeting Date: _____ Fee: \$300.00

I HEREBY MAKE APPLICATION TO THE EASTPOINTE ZONING BOARD OF APPEALS FOR VARIANCE OF CITY CODE ON THE FOLLOWING DESCRIBED PROPERTY:

NAME & ADDRESS OF APPLICANT:

NAME & ADDRESS OF PROPERTY OWNER:

PHONE: _____

PHONE: _____

PLOT PLAN SUBMITTED: ___ YES ___ NO SITE PLAN SUBMITTED: ___ YES ___ NO

LEGAL DESCRIPTION OF PROPERTY (LOT #, SUBDIVISION, OR METES & BOUNDS):

_____ ZONING CLASSIFICATION _____ CONFORMING _____ NONCONFORMING

FOR THE INFORMATION OF THE ZBA, PLEASE INDICATE IN YOUR OWN WORDS, THE NATURE OF YOUR REQUEST: _____

IN ACCORDANCE WITH THE PLANNING AND ZONING CODE, CHAPTER 1266, NO VARIANCE OR MODIFICATION OF THIS ZONING CODE SHALL BE GRANTED UNLESS IT APPEARS BY COMPETENT, MATERIAL AND SUBSTANTIAL EVIDENCE THAT ALL THE FOLLOWING FACTS AND CONDITIONS EXIST, PLEASE ANSWER THE FOLLOWING:

- 1. There are exceptional or extraordinary circumstances or conditions applicable to the property involved or to the intended use of the property that do not apply generally to other properties or class of uses in the same district or zone because; _____

2. Such variance is necessary for the preservation and enjoyment of a substantial property right possessed by other property in the same zone and vicinity because; _____

3. The granting of such variance of modification will not be materially detrimental to public welfare or be materially injurious to the property or improvements in such zone or district in which property is located because; _____

4. The granting of such a variance will not adversely affect the purpose or objectives of the Master Plan because; _____

I (We) hereby request a Hearing on the above mentioned matter before the City of Eastpointe Zoning Board of Appeals.

The undersigned swear(s) the foregoing statements and answers herein contained and accompanied information and data are in all respects true and complete.

SIGNATURE OF APPLICANT: _____ DATE: _____

SIGNATURE OF PROPERTY OWNER: _____ DATE: _____
(IF NOT APPLICANT)

(FOR BUILDING DEPARTMENT USE)

BUILDING OFFICIAL REMARKS: _____

DISPOSITION OF ZONING BOARD OF APPEALS

MEETING DATE: _____ GRANTED: _____ DENIED: _____

REASONS: _____

