

REQUIREMENTS FOR OBTAINING PERMIT FOR TEMPORARY OUTDOOR SALES

- 1) The application for permit must be fully completed and signed by applicant.
- 2) The request for permit shall be applied for at least ten (10) days before the first date of the proposed temporary outdoor sale.
- 3) Provide three (3) copies of plot plan drawn to scale, showing:
 - ◆ The actual shape, location and dimensions of the area at which the outdoor sale is to be conducted.
 - ◆ The size, shape and location of all buildings, parking areas and sidewalk of the property where the outdoor sale is to be conducted.
- 4) The proposed sales activity must constitute an accessory use to the principal use.
- 5) All signage must comply with Chapter 1464 of the Codified Ordinances including applications for permits for temporary signs.
- 6) A permit shall allow a pedestrian passageway shall be minimum width of five feet. Goods or merchandise shall not be displayed in such a manner that would interfere with pedestrian or vehicular traffic or safety. Display shall not violate any fire or police regulation or the Codified Ordinances of the City.
- 7) No more than three (3) temporary outdoor sales shall be issued for any given location within a single calendar year.
- 8) Each permit issued shall be valid for no more than five (5) days from its commencement.
- 9) Present a permit fee of \$ 35.00 to the Finance Department.

