

PROCEDURES FOR FILING SIGN BOARD APPLICATION

1. The Application for Appeal must be fully completed and signed by the applicant and legal owner.
2. Provide proof of ownership.
3. Provide plot plan to scale of the property showing streets and side/front/rear yard lines with measurement to all buildings.
4. Provide copies of a photograph or snapshot of the building and/or land with all existing signage pertinent to the reason for the variance request.
5. Provide all information necessary to help the board understand the request.
6. Present application, plans, photographs and a filing fee of \$300.00 (multiple variances \$400.00 fee) to the Building Department for processing.
7. Include copy of denied application.

CITY OF EASTPOINTE

SIGN BOARD OF APPEALS

APPLICATION FOR APPEAL

Meeting Date: _____ Fee: \$300.00

I HEREBY MAKE APPLICATION TO THE EASTPOINTE SIGN BOARD OF APPEALS FOR VARIANCE OF CITY CODE ON THE FOLLOWING DESCRIBED PROPERTY:

NAME & ADDRESS OF APPLICANT:

NAME & ADDRESS OF PROPERTY OWNER:

PHONE: _____

PHONE: _____

LEGAL DESCRIPTION OF PROPERTY (LOT #, SUBDIVISION, OR METES & BOUNDS): _____

_____ ZONING CLASSIFICATION _____ CONFORMING _____ NONCONFORMING

FOR THE INFORMATION OF THE SIGN BOARD, PLEASE INDICATE IN YOUR OWN WORDS THE NATURE OF YOUR REQUEST: _____

IN ACCORDANCE WITH THE CITY SIGN CODE, CHAPTER 1464.24, NO VARIANCE OR MODIFICATION OF THIS SIGN CODE SHALL BE GRANTED UNLESS IT APPEARS THAT ALL THE FOLLOWING FACTS AND CONDITIONS EXIST, PLEASE ANSWER THE FOLLOWING:

1. The particular physical surroundings, shape or topographical conditions of the property make it difficult to comply with the provisions of this chapter and would result in a particular hardship because; _____

2. Strict enforcement of the provisions of this chapter would serve no useful purpose because; _____

4. A variance would be in the best interest of the City and not against the spirit and intent of this chapter because; _____

5. The benefit of the sign to the general public and/or applicant under the circumstances outweighs any risk to traffic safety and the City's desire to eliminate the accumulation of visual clutter in accordance with the stated purpose of this chapter because; _____

6. Does the property or parcel in question already contain the maximum signage allowed; _____

I (We) hereby request a Hearing on the above mentioned matter before the City of Eastpointe Sign Board of Appeals.

The undersigned swear(s) the foregoing statements and answers herein contained and accompanied information and data are in all respects true and complete.

SIGNATURE OF APPLICANT: _____ DATE: _____

SIGNATURE OF PROPERTY OWNER: _____ DATE: _____
(IF NOT APPLICANT)

(FOR BUILDING DEPARTMENT USE)

BUILDING OFFICIAL REMARKS: _____

DISPOSITION OF SIGN BOARD OF APPEALS

MEETING DATE: _____ GRANTED: _____ DENIED: _____

REASONS: _____
