

REQUIREMENTS FOR OBTAINING PERMIT FOR TEMPORARY OUTDOOR SALES

- 1) The application for permit must be fully completed and signed by applicant.
- 2) The request for permit shall be applied for at least ten (10) days before the first date of the proposed temporary outdoor sale.
- 3) Provide three (3) copies of plot plan drawn to scale, showing:
 - ◆ The actual shape, location and dimensions of the area at which the outdoor sale is to be conducted.
 - ◆ The size, shape and location of all buildings, parking areas and sidewalk of the property where the outdoor sale is to be conducted.
- 4) The proposed sales activity must constitute an accessory use to the principal use.
- 5) All signage must comply with Chapter 1464 of the Codified Ordinances including applications for permits for temporary signs.
- 6) A permit shall allow a pedestrian passageway shall be minimum width of five feet. Goods or merchandise shall not be displayed in such a manner that would interfere with pedestrian or vehicular traffic or safety. Display shall not violate any fire or police regulation or the Codified Ordinances of the City.
- 7) No more than three (3) temporary outdoor sales shall be issued for any given location within a single calendar year.
- 8) Each permit issued shall be valid for no more than five (5) days from its commencement.
- 9) Present a permit fee of \$ 50.00 to the Finance Department.

**CITY OF EASTPOINTE
APPLICATION FOR
TEMPORARY OUTDOOR SALES**

I hereby make application to the City of Eastpointe Building Department for the purpose of obtaining a Temporary Outdoor Sales Permit in accordance with Ordinance 775 Section 1267.02.

Applicant	Property Owner
Address	Address
City, State & Zip	City, State and Zip
Phone Number	Phone Number

Address of property where temporary outdoor sales will occur

Location of sales area (where on property)

Describe items proposed to be sold outdoors

Starting date of sale Ending date of sale

Will automotive traffic flow be effected and how?

How many off street parking spaces will be used?

Describe type and size of all signage to be used for temporary outdoor sales

Signature of Applicant **Date**

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Building Department Use Only

Approved **Denied** **Date** **Building Official**