

# CLERK'S OFFICE

## HOME OCCUPATION LICENSE

In 1996 the City Council amended the ordinance regarding residential districts to allow certain occupations to be operated/licensed out of the home. This is provided the definition of home occupation is met and the owner complies with listed conditions and ALL general licensing requirements.



**HOME OCCUPATION** – means a gainful occupation or profession customarily conducted entirely within a dwelling unit and carried on by the inhabitants thereof, which use is incidental and secondary to the use of the dwelling for dwelling purposes and does not change the character thereof.

### Must Meet the Following Conditions

- They are conducted wholly and entirely within the dwelling.
- They are located either in the basement of the principal dwelling, or when they are not located in the basement, they shall not occupy more than 25% of the floor area in the principle dwelling, excluding the basement.
- They are *conducted only by the inhabitants* thereof as defined in the Zoning Code, there being *no other employees or assistants employed in connection with a home occupation*.
- No article shall be made or sold or offered for sale except such as may be produced or provided by the inhabitants thereof.
- There shall be no equipment or machinery used in connection with a home occupation which is industrial in nature, or which will have a negative impact on adjacent residential property.
- They do not change the character of the residential appearance, or the orientation of the dwelling unit as a residential use.
- They will not require internal or external alterations or construction other than that which may be required to meet local or State safety or construction code standards, as authorized by the City.
- No home occupation shall be carried on to an extent that will require parking in excess of that required for a residential building by the Zoning Code.
- They shall have no signs, advertising devices or other manifestation located on the exterior of the dwelling structure or within any yard area which suggests or implies the existence of a home occupation.
- The home occupation does not include clinics, hospitals, barber or beauty shops, tea rooms, tourist homes, kennels, millinery shops or any other use similar to the above use which does not meet the above requirements.
- The home occupation complies with the licensing requirements in Chapter No. 802, as amended.

Home occupations shall be reviewed by the Building Department. The Building Department may forward the request to the Planning Commission for its review. When the Building Department or the Planning Commission has determined that the above conditions are met, the Building Department shall issue a special occupancy permit with conditions enumerated thereon. Once established, no home occupation shall deviate from the above required conditions. No home occupation shall be continued when the same shall be found by the Building Department to be a nuisance or to be in violation of the above conditions due to noise, electrical interference, dust, smoke, odor, vibration traffic congestion, reduction of parking, or reduction in the overall living environment of the dwelling or the surrounding area.

Note: No Vehicles allowed on property other than 3/4 ton truck or less.

### *Application & Cost*

[Click here for the Home Occupation License Application](#)

**The license fee is \$35.00** and expires on June 30th of each year.

Contact the City Clerk's Office at (586) 445-5026 EXT. 2202 if you have any questions regarding the license or question whether your business would qualify.

Chapter 1242.01(c) (5) and Chapter 1268 of the "Codified Ordinances of the City of Eastpointe" provide specific information regarding home occupation licenses. Chapter 802 provides specific information regarding general licensing. (See "New Business Licensing" section also.) These ordinances can be reviewed at the Eastpointe Clerk's Office, in the Library, online at <http://cityofeastpointe.net>, or a copy may be obtained for the cost of current copy fees.

